

Application for Renewal



Any community school seeking renewal of a sponsorship contract must submit a complete renewal application.

Timeline:

- **High Stakes Review Completed by Sponsor by September 30**
- **Renewal Applications are due by October 15 of the calendar year before renewal**
- **Sponsor application review period from October 16 until January 15**
- **School and Sponsor interview between September 1 and January 1**
- **Sponsor renewal decision and notice of decision issued to schools no later than January 15**
- **Renewal contract negotiated and executed on or before June 30**

RAA requires the entire Renewal Application and all attachments with supplemental information be submitted simultaneously.

Deadline: October 15

Send To: Sheri Hughes

(419) 522-8224, ex. 229

shughes@richlandacademy.com

By submitting the Renewal Application, the governing authority and school leaders are stating that they have reviewed all of the information for accuracy and have provided appropriate clarification for any inaccuracy.

An email confirming receipt of the entire Renewal Application and supplemental information will be sent within 48 hours of submission.

Any questions or concerns associated with the Renewal Application should be directed to Sheri Hughes at the email listed above.

Contents of Renewal Application:

The Renewal Application contains the following information regarding

- High-Stakes Review and scoring rubric;
- Narrative Responses and scoring rubric;
- Informal Interview Guidance and scoring rubric; and
- Overall Renewal Rubric and Scorecard.

Directions for Completion of Application:

1. Review the data included in the High-Stakes Review provided by the Sponsor for correctness. Review that all necessary documents are available in Epicenter.
2. Please answer the Narrative Responses and attach any supplementary information. Any attachments or supplemental information should be referenced within each response and included as separate documents along with the completed Renewal Application. The additional information should not exceed 15 pages.
3. Review the expectations in the Informal Interview Guidance in preparation for participating in the Informal Interview.
4. Once the Renewal Application has been completed, submit the entire Renewal Application and any attachments with supplemental information referenced above to Sheri Hughes at shughes@richlandacademy.com no later than the application deadline. Incomplete applications will be considered on an “as is” basis. By submitting the Renewal Application, the governing authority is stating that the information provided in the Renewal Application is accurate.
5. Any email confirming receipt of the entire Renewal Application and supplemental information will be sent within 48 hours of submission.

Date Submitted: _____

Community School Name: _____

IRN: _____

School Address: _____

Educational Management Organization, if any: _____

Governing Authority President: _____

School Director and Title: _____

Fiscal Officer: _____

Contact Person: _____

Contact Phone Number: _____

Contact Fax Number: _____

Contact Email Address: _____

Type of School (traditional, e-school, drop-out recovery, etc.): _____

First Year of Operation: _____

Previous Contract Term: _____

Grades Served: _____

Current Enrollment: _____

Part A: Existing Documentary Evidence and High Stakes Review

It is the school's responsibility to ensure that the following documents are available to the Sponsor via Epicenter at the time of application for renewal:

- 1) Site Visit reports
- 2) Special Education reports
- 3) Status reports on corrective action plans or other required interventions, if applicable
- 4) Annual Audits from the Auditor of the State (for all available years of the current sponsor contract term)
- 5) Annual financial statements that disclose the costs of administration, instruction and other spending categories. Financial statements must be understandable to the general public
- 6) Any other reports or reviews, including compliance reports, from External Evaluators, the Ohio Department of Education, etc.

Additionally, the following information will be reviewed (not located in Epicenter):

1. The original sponsor contract and any addendums
2. The Renewal Site Visit report
3. Annual reports for each year of the contract term. The Annual Reports contain an objective assessment of the academic performance, organizational, contractual and governance responsibilities, and financial compliance following Appendix G

Information contained above will be used to review and score the School's High Stakes Review of the School's Performance Framework from the Sponsor Contract. This High Stakes Review comprises 67% of the total application score. Together, the High Stakes Review and this essay submissions provide the basis for decision-making on the renewal process.

High Stakes Review

Pursuant to Article VII of the Sponsor Contract, the parties agreed-upon academic, financial, and organizational and governance requirements (“Requirements”) that the GOVERNING AUTHORITY and SPONSOR will use to evaluate the performance of the School during the term of sponsor contract. Each Requirement may be considered by the SPONSOR to gauge success throughout the term of this contract. Areas to be assessed for performance are as follows:

- Mission
- Governance
- Fiscal or Financial
- Academics, including Diverse Learners
- Recordkeeping, Reporting and Data
- Any other area of operations compliance or performance of the Contract

The Sponsor is required to conduct a High-Stakes Review prior to any renewal decision or at least every five (5) years. This High-Stakes Review is based upon the performance and accountability framework stated in Appendix G of the sponsor contract, which is aligned with the applicable report card measures prescribed for the School on its state report card, as well as the Requirements described above to gauge the School’s viability and success.

To be considered for contract renewal, the GOVERNING AUTHORITY is expected to have “met” the standards as specified herein, which are the SPONSOR’s minimum expectation for the School. An inability to achieve minor elements of the standards, based on the totality of the circumstances, may not prevent consideration of contract renewal, which will be subject to SPONSOR’s sole and complete discretion.

Traditional School Indicators	Points Awarded	Where Only two Indicators Available	Points Awarded
Exceeds goal by demonstrating exceptional performance over	4 points	Meets	4 points
Meets goal by demonstrating improved performance	3 points		
Does Not Meet Goal by demonstrating the same performance in the measured year	2 points	Does Not Meet	2 points
Falls Far Below goal by demonstrating worse performance on the measured year	1 point		

Please review the information below for accuracy and advise the Sheri Hughes immediately of any errors or omissions.

Academic outcomes Weight = 30%.

Measure	2022-2023 target	2023-2024 target	2024-2025 target
Performance Index – percent ¹ (primary)	Exceeds: 75% or above Meets: 70-74% Does not meet: 61-69% Falls far below: 60% or below	Exceeds: 75% or above Meets: 70-74.9% Does not meet: 61-69% Falls far below: 60% or below	Exceeds: 75% or above Meets: 70-74.9% Does not meet: 61-69% Falls far below: 60% or below
Indicators Met* (secondary)	Exceeds: A, B, C Meets: D (50-70%) Does not meet: F (1-49%) Falls far below: F (0)	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Progress - Overall Value Added* (primary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Progress - Value-Added – Lowest 20%* (primary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Progress - Value-Added – Students with Disabilities* (secondary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star

¹ 501/552 or 91% of urban schools score D or lower on the Performance Index percentage

Progress - Value-Added – Gifted Students((secondary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Improving K-3 At-Risk Reading* (primary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Gap Closing* (secondary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Graduation Rate* (primary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Prepared for Success* (secondary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Outperforms comparison schools (primary)	Exceeds: top 25th Meets: 50th – 74th Does not meet: 26th to 49th Falls far below: bottom 25th	Exceeds: top 25th Meets: 50th – 74th Does not meet: 26th to 49th Falls far below: bottom 25th	Exceeds: top 25th Meets: 50th – 74th Does not meet: 26th to 49th Falls far below: bottom 25th

Mission specific (primary)	Meets: tbd Does not meet: tbd	Meets: tbd Does not meet: tbd	Meets: tbd Does not meet: tbd
Student subgroup (EL/OELPA, for applicable schools) (secondary)	Exceeds: 61% or better OR closes gap more than ten percentage points Meets: 60% OR closes gap ten percentage points Does not meet: 35-59% OR closes gap 5-9 percentage points Falls far below: below 35%	Exceeds: 61% or better OR closes gap more than ten percentage points Meets: 60% OR closes gap ten percentage points Does not meet: 35-59% OR closes gap 5-9 percentage points Falls far below: below 35%	Exceeds: 61% or better OR closes gap more than ten percentage points Meets: 60% OR closes gap ten percentage points Does not meet: 35-59% OR closes gap 5-9 percentage points Falls far below: below 35%
Chronic absenteeism (secondary)	Exceeds: 10.3 or lower Meets: 10.4 Does not meet: 10.5 – 15.5 Falls far below: 15.6 or higher or, Exceeds: 1.2 percentage point improvement or higher from previous year Meets: 1.1 percentage point improvement Does not meet: 1.0 - 0.0 percentage point improvement Falls far below: increase in rate or Exceeds: more than 3 percentage improvement Meets: 3 percentage point improvement Does not meet: 0.2.9 or less percentage improvement	Exceeds: 10.3 or lower Meets: 10.4 Does not meet: 10.5 – 15.5 Falls far below: 15.6 or higher or, Exceeds: 1.2 percentage point improvement or higher from previous year Meets: 1.1 percentage point improvement Does not meet: 1.0 - 0.0 percentage point improvement Falls far below: increase in rate or Exceeds: more than 3 percentage improvement Meets: 3 percentage point improvement Does not meet: 0.2.9 or less percentage improvement	Exceeds: 10.3 or lower Meets: 10.4 Does not meet: 10.5 – 15.5 Falls far below: 15.6 or higher or, Exceeds: 1.2 percentage point improvement or higher from previous year Meets: 1.1 percentage point improvement Does not meet: 1.0 - 0.0 percentage point improvement Falls far below: increase in rate or Exceeds: more than 3 percentage improvement Meets: 3 percentage point improvement Does not meet: 0.2.9 or less percentage improvement

	Falls far below: increase in rate	Falls far below: increase in rate	Falls far below: increase in rate
Measure	2022-2023 target	2023-2024 target	2024-2025 target
Performance Index – percent ² (primary)	Exceeds: 75% or above Meets: 70-74% Does not meet: 61- 69% Falls far below: 60% or below	Exceeds: 75% or above Meets: 70-74.9% Does not meet: 61- 69% Falls far below: 60% or below	Exceeds: 75% or above Meets: 70-74.9% Does not meet: 61- 69% Falls far below: 60% or below
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Progress - Value- Added – Lowest 20%* (primary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star

¹ 501/552 or 91% of urban schools score D or lower on the Performance Index percentage

Progress - Value-Added – Students with Disabilities* (secondary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Progress - Value-Added – Gifted Students (secondary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
Improving K-3 At-Risk Reading* (primary)	Exceeds: A or B Meets: C Does not meet: D Falls far below: F	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star	Exceeds: 4 or 5 Stars Meets: 3 Stars Does not meet: 2 Stars Falls far below: 1 Star
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Mission specific (primary)	Meets: tbd Does not meet: tbd	Meets: completed Does not meet: not completed	Meets: completed Does not meet: not completed
Student subgroup (EL/OELPA, for applicable schools) (secondary)	Exceeds: 61% or better OR closes gap more than ten percentage points Meets: 60% OR closes gap ten percentage points Does not meet: 35-59% OR closes gap 5-9 percentage points Falls far below: below 35%	Exceeds: 61% or better OR closes gap more than ten percentage points Meets: 60% OR closes gap ten percentage points Does not meet: 35-59% OR closes gap 5-9 percentage points Falls far below: below 35%	Exceeds: 61% or better OR closes gap more than ten percentage points Meets: 60% OR closes gap ten percentage points Does not meet: 35-59% OR closes gap 5-9 percentage points Falls far below: below 35%
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Measure	or Exceeds: more than 3 percentage improvement Meets: 3 percentage point improvement Does not meet: 0.2.9 or less percentage improvement Falls far below: increase in rate 2021-2022 target	or Exceeds: more than 3 percentage improvement Meets: 3 percentage point improvement Does not meet: 0.2.9 or less percentage improvement Falls far below: increase in rate 2022-2023 target	or Exceeds: more than 3 percentage improvement Meets: 3 percentage point improvement Does not meet: 0.2.9 or less percentage improvement Falls far below: increase in rate 2022-2023 target
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	Score:	Score:	Score:

**Average 3 Year
Total for Measure
:**

Governance/Operational outcomes Weight = 40%.

Measure	2022-2023 target	2023-2024 target	2024-2025 target
Governing Board Composition of the Board, Quorum at meetings, Conflict of Interest, Training	Exceeds: 90% or higher Meets: 79-89% Does not meet: 60-78% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below
	Score:	Score:	Score:
<p>Average 3 Year Total for Measure :</p>			
Records compliance	Exceeds: 90% or higher Meets: 79-89% Does not meet: 70-79% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below

	Score:	Score:	Score:
	Average 3 Year Total for Measure :		
On Time records submission rate	Exceeds: 90% or higher Meets: 79-89% Does not meet: 70-79% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below
	Score:	Score:	Score:
	Average 3 Year Total for Measure :		
Financial records submitted monthly	Exceeds: 90% or higher Meets: 79-89% Does not meet: 60-78% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below	Exceeds: 91% or higher Meets: 79-90% Does not meet: 60-78% Falls far below: 59% & below

Score:

Score:

Score:

**Average 3 Year
Total for Measure**

:

Annual audit

Exceeds: two consecutive years of no findings, citations, questioned costs, or material weaknesses

Meets: no findings, citations, questioned costs, or material weaknesses

Does not meet: one or two findings, citations, questioned costs, or material weaknesses

Falls far below: Audit contains three or more of the following: findings, noncompliance citations, questioned costs, or material weaknesses, findings for recovery (in excess of \$5,000 combined)

	Score:	Score:	Score:
	Average 3 Year Total for Measure :		
LEA Special Education performance determination	Exceeds: meets requirements Meets: needs assistance Does not meet: needs intervention Falls far below: needs substantial intervention	Exceeds: meets requirements Meets: needs assistance Does not meet: needs intervention Falls far below: needs substantial intervention	Exceeds: meets requirements Meets: needs assistance Does not meet: needs intervention Falls far below: needs substantial intervention
	Score:	Score:	Score:
	Average 3 Year Total for Measure :		
5-Year Forecasts Submitted to ODE by Statutory Deadlines	Meets: yes Does Not Meet: no	Meets: yes Does Not Meet: no	Meets: yes Does Not Meet: no

Score:

Score:

Score:

**Average 3 Year
Total for Measure
:**

Preopening
Assurances
Documentation

Meets: Completed
and available 10
days before the
first day of school
Does Not Meet: no

Meets: Completed and Meets: Completed and
available 10 days available 10 days before the
before the first day of first day of school
school Does Not Meet: no
Does Not Meet: no

Score:

Score:

Score:

**Average 3 Year
Total for Measure
:**

Annual Report

Meets: Submitted
to parents and
sponsor by the
last day of
October
Does Not Meet: no

Meets: Submitted to Meets: Submitted to parents
parents and sponsor and sponsor by the last
by the last day of day of October
October Does Not Meet: no
Does Not Meet: no

	Score:	Score:	Score:
	Average 3 Year Total for Measure :		
Emergency Management Plan and Blueprint Submitted within the Last 3 Years to the Appropriate Authority	Meets: yes Does Not Meet: no	Meets: yes Does Not Meet: no	Meets: yes Does Not Meet: no
	Score:	Score:	Score:
	Average 3 Year Total for Measure :		
Family Survey Results	Meets: 80%–89% overall satisfaction Does Not Meet: 70%–79% overall satisfaction	Meets: 80%–89% overall satisfaction Does Not Meet: 70%–79% overall satisfaction	Meets: 80%–89% overall satisfaction Does Not Meet: 70%–79% overall satisfaction

Score:

Score:

Score:

**Average 3 Year
Total for Measure**

:

Financial outcomes Weight = 30%.

Measure 2022-2023 target 2023-2024 target 2024 - 2025 target

Current ratio of assets to liabilities	Exceeds: ≥ 1.1	Exceeds: ≥ 1.1	Exceeds: ≥ 1.1
	Meets: ratio between 1.0-1.1 and positive trend	Meets: ratio between 1.0-1.1 and positive trend	Meets: ratio between 1.0-1.1 and positive trend
	Does not meet: ratio between 0.9-1.0 or 1.0 or trend is negative	Does not meet: ratio between 0.9-1.0 or 1.0 or trend is negative	Does not meet: ratio between 0.9-1.0 or 1.0 or trend is negative
	Falls far below: ratio is ≤ 0.9	Falls far below: ratio is ≤ 0.9	Falls far below: ratio is ≤ 0.9

Score:

Score:

Score:

**Average 3 Year
Total for Measure**

:

Days Cash	Exceeds: 60 or more Meets: 30-60 Does not meet: 15-30 or trend is negative Falls far below: fewer than 15	Exceeds: 60 or more Meets: 30-60 Does not meet: 15-30 or trend is negative Falls far below: fewer than 15	Exceeds: 60 or more Meets: 30-60 Does not meet: 15-30 or trend is negative Falls far below: fewer than 15
	Score:	Score:	Score:
Average 3 Year Total for Measure :			
Current year enrollment variance	Exceeds: actual enrollment within 95% of budgeted enrollment Meets: actual enrollment is within 90-94% budgeted enrollment Does not meet: actual enrollment is between 80-89% budgeted enrollment Falls far below: actual enrollment is less than 80% budgeted enrollment	Exceeds: actual enrollment within 95% of budgeted enrollment Meets: actual enrollment is within 90-94% budgeted enrollment Does not meet: actual enrollment is between 80-89% budgeted enrollment Falls far below: actual enrollment is less than 80% budgeted enrollment	Exceeds: actual enrollment within 95% of budgeted enrollment Meets: actual enrollment is within 90-94% budgeted enrollment Does not meet: actual enrollment is between 80-89% budgeted enrollment Falls far below: actual enrollment is less than 80% budgeted enrollment
	Score:	Score:	Score:

**Average 3 Year
Total for Measure**

:

Multi-year
Ratio of
Assets to
Liabilities¹
(prior year)

Exceeds: Ratio is greater than or equal to 1.1 for at least the 2 most recent years
Meets: Ratio is between 1.0 and 1.1 for at least the most recent year
Does not meet: Ratio is below 1.0 for the most recent year; OR below 1.0 in the 2 most previous years out of 3 years
Falls far below: Ratio is 0.9 or less for the most recent year; OR is 0.9 or less in the 2 most previous years out of 3 years

Exceeds: Ratio is greater than or equal to 1.1 for at least the 2 most recent years
Meets: Ratio is between 1.0 and 1.1 for at least the most recent year
Does not meet: Ratio is below 1.0 for the most recent year; OR below 1.0 in the 2 most previous years out of 3 years
Falls far below: Ratio is 0.9 or less for the most recent year; OR is 0.9 or less in the 2 most previous years out of 3 years

Exceeds: Ratio is greater than or equal to 1.1 for at least the 2 most recent years
Meets: Ratio is between 1.0 and 1.1 for at least the most recent year
Does not meet: Ratio is below 1.0 for the most recent year; OR below 1.0 in the 2 most previous years out of 3 years
Falls far below: Ratio is 0.9 or less for the most recent year; OR is 0.9 or less in the 2 most previous years out of 3 years

Score:

Score:

Score:

**Average 3 Year
Total for Measure**

:

Cash flow
(prior year)

Exceeds: Cash flow is positive for at least the 2 most recent years

Meets: Cash flow is positive for at least 1 of the most recent 2 years

Does Not Meet: Cash flow is not positive for at least 1 of the most recent 2 years

Falls Far Below: Cash flow is negative for any 2 consecutive years

Exceeds: Cash flow is positive for at least the 2 most recent years

Meets: Cash flow is positive for at least 1 of the most recent 2 years

Does Not Meet: Cash flow is not positive for at least 1 of the most recent 2 years

Falls Far Below: Cash flow is negative for any 2 consecutive years

Exceeds: Cash flow is positive for at least the 2 most recent years

Meets: Cash flow is positive for at least 1 of the most recent 2 years

Does Not Meet: Cash flow is not positive for at least 1 of the most recent 2 years

Falls Far Below: Cash flow is negative for any 2 consecutive years

Score:

Score:

Score:

**Average 3 Year
Total for Measure**

:

<p>Total Margin (TM) and Aggregated 3-Year Total Marginⁱⁱ (ATTM) (prior year)</p>	<p>Exceeds: ATTM is positive and the most recent year TM is also positive Meets: ATTM is greater than -1.5%, the trend is positive for the last two years, AND the most recent year TM is positive Does Not Meet: ATTM is greater than -1.5%, but trend does not "meet standard" Falls Far Below: ATTM is less than or equal to -1.5%; OR the most recent year TM is less than -10%</p>	<p>Exceeds: ATTM is positive and the most recent year TM is also positive Meets: ATTM is greater than -1.5%, the trend is positive for the last two years, AND the most recent year TM is positive Does Not Meet: ATTM is greater than -1.5%, but trend does not "meet standard" Falls Far Below: ATTM is less than or equal to -1.5%; OR the most recent year TM is less than -10%</p>	<p>Exceeds: ATTM is positive and the most recent year TM is also positive Meets: ATTM is greater than -1.5%, the trend is positive for the last two years, AND the most recent year TM is positive Does Not Meet: ATTM is greater than -1.5%, but trend does not "meet standard" Falls Far Below: ATTM is less than or equal to -1.5%; OR the most recent year TM is less than -10%</p>
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Score:

Score:

Score:

**Average 3 Year
Total for Measure
:**

High Stakes Review Final Score

Final Scoring Rubric (Circle One)

Meets Standards >75%

Did Not Meet Standards 55-74.9%

Falls Far Below Standards <55%

The School scored _____ on the High Stakes Review.

Part B: Narrative

This Narrative portion of the application is a component in the renewal process and is in addition to the High Stakes Review scoring. You must complete this portion of the application in order to qualify for renewal. Your responses to the Narrative portion of this application will be scored based on the attached rubric. The answers and documentation provided below are scored and are worth 23% of the total application score.

Scoring: The following rating scale provides the framework for scoring the Narrative responses.

Scoring	
Exceeds Standards Schools receiving this rating are able to demonstrate that their performance surpasses expectations and that the school has clearly exceeded standards of success.	4 points
Meets Standards The target for this rating category sets the acceptable expectations for a successful community school. Schools repeatedly earning this rating generally perform well and are likely to continue previous success.	3 points
Does Not Meet Standards Schools in this rating category have failed to adequately meet the established review criteria. Schools achieving this rating have failed to meet minimum expectations for performance.	2 points
Falls Far Below Standards Schools that fall into this rating category are evaluated as performing far below expectations. Schools in this rating category either failed to address various pieces of the section or did not respond.	1 point

Thoroughly respond to each of the questions listed within this application. Feel free to provide any additional information or documentation that you believe supports your answers or may be relevant to the Sponsor's renewal decision-making process.

Section 1 – Academic Performance. Referencing items from the documentary evidence (Part A.), such as Local Report Cards – including results from the most recently completed school year - Annual Reports, report on the academic performance of your school during each year of the contract term. Specifically address whether your school has met or has progressed toward meeting the academic performance framework as stated in the sponsor

contract/Appendix G. Provide evidence of progress for any areas in which the school has not previously met or is not currently meeting performance standards or expectations.

School response for Part B, Section 1:

Click here to enter text.

- **subsection a** – If your school has **not** maintained at least two (2) stars or better grade for Achievement and Progress in each of the last two years, provide a narrative that addresses the improvement actions undertaken and the results of those actions. The purpose of the narrative is to demonstrate substantial progress toward attaining and maintaining at least two (2) stars in both Achievement and Progress.

School response for Part B, Section 1, subsection a:

Click here to enter text.

- **subsection b** - **All schools** will report on their performance in relation to comparison schools (selected by School based on similar demographics, grade bands and proximity of location to the applicant) using results contained in local report card data for each year over the term of the contract.

School response for Part B, Section 1, subsection b:

Click here to enter text.

- **subsection c** - **All schools** will report on their performance in relation to school/mission specific goals found in the negotiated performance framework. Performance reports related to school/mission specific goals should be supported by raw data and provided in an attachment. The school should report on the performance in each year of the contract term. Schools that have **not** met their school specific goals in each year of the contract term should provide a narrative that addresses the improvement actions and the results of those actions. The purpose of the narrative is to demonstrate substantial progress toward meeting the school specific goals and maintaining that performance level.

School response for Part B, Section 1, subsection c:

Click here to enter text.

Section 2 – Governance and Operational Responsibilities. Referencing items from the documentary evidence (Annual Reports, Compliance reports, etc.) report on whether your school has met or has progressed toward meeting the governance/operations performance framework as stated in the sponsor contract/Appendix G. Provide evidence of progress for

any areas in which the school has not previously met or is not currently meeting performance standards or expectations.

School response for Part B, Section 2:

Click here to enter text.

- **subsection a** – provide evidence that the governing authority fully implements the school’s bylaws or code of regulations, and describe its recruitment, retention, and succession plan.

School response for Part B, Section 2, subsection a:

Click here to enter text.

- **subsection b** - describe the organizational structure and provide a current organization chart as **Attachment Organization Chart**. Describe how the governing authority meaningfully evaluates the school administrator and management company, if applicable? Attach evaluations.

School response for Part B, Section 2, subsection b:

Click here to enter text.

- **subsection c** - provide evidence that the school has been faithful to the terms of its sponsor contract. Describe any material modifications to the governance/operational plan occurring over the course of the contract term and describe the impact on the school’s performance and how the changes furthered the school’s vision, mission, and organization. Attach Mission Measurement.

School response for Part B, Section 2, subsection c:

Click here to enter text.

- **subsection d** - provide evidence of current compliance in areas for which the school was found previously to be non-compliant. Specifically address any of the following that may have occurred over the contract term:
 - any time when membership on the governing body fell below the requirements in their by-laws or the statutory minimum of five (5) members. Identify the amount of time vacancies were open and the activities undertaken to correct the situation.

- identify any board members that did not complete required annual training as required by law and/or the contract or complete Conflict of Interest statements in any of the years of the contract term, why that occurred, and what the school did to rectify the situation.
- If there were any other governance requirements the school was unable to meet, provide a narrative describing the improvement actions the school implemented to move toward full compliance with governance responsibilities.

School response for Part B, Section 2, subsection d:

[Click here to enter text.](#)

Section 3 – Financial Compliance Referencing items from the documentary evidence, report on the financial stewardship your school has implemented each year of the contract term, including whether your school has met or has progressed toward meeting the finance performance framework standards as stated in the sponsor contract/Appendix G. Provide evidence of progress for any areas in which the school has not previously met or is not currently meeting performance standards or expectations.

School response for Part B, Section 3:

[Click here to enter text.](#)

subsection a – Provide evidence that your school is current in meeting its liabilities, including but not limited to payroll, taxes, debt service payments, and employee benefits.

School response for Part B, Section 3, subsection a:

[Click here to enter text.](#)

subsection b – Discuss any material modifications to the financial plan occurring over the course of the contract term and describe the impact on the school’s financial performance and how the changes furthered the school’s vision, mission and financial position.

School response for Part B, Section 3, subsection b:

[Click here to enter text.](#)

subsection c –Detail any audits and explain any compliance findings for each year over the term of the contract.

For each year in which the school had significant deficiency, material weakness, or repeat findings identified in the external audit, the school **must** provide a narrative explaining the improvement actions made to meet financial compliance requirements

and the effectiveness of those actions in improving financial compliance. Success should be identified by specific changes in practice and changes in the audit findings in subsequent years. The purpose of the narrative is to demonstrate substantial progress toward achieving and maintaining financial compliance. Implementation of the described improvement actions should be verifiable.

School response for Part B, Section 3, subsection c:

[Click here to enter text.](#)

subsection d - For schools that have earned a one (1) star or lower grade in Achievement and/or Progress, address how the school has prioritized resources toward proven programs and methods linked to improved student achievement until the school earns a two (2) or more stars for two (2) consecutive years.

School response for Part B, Section 3, subsection d:

[Click here to enter text.](#)

subsection e - provide a financial statement that discloses the costs of administration, instruction and other spending categories for the community school as Attachment Part C: Financial Statement.

School response for Part B, Section 3, subsection e:

[Click here to enter text.](#)

Section 4 – Future Plans. Detail what the governing authority intends to accomplish, including significant changes to the essential terms that would require modification of a material provision in the school’s current contract or are likely to impact the school’s academics, governance/operations, and financial sustainability. (RAA reserves the right to request additional information so that it may sufficiently assess the impact and planning for such changes.)

School response for Part B, Section 4:

[Click here to enter text.](#)

subsection a.- provide a five-year projected budget for the next contract term using the form and format described by the Ohio Department of Education. An Excel spreadsheet with the required formatting can be found on the Department’s website.

School response for Part B, Section 4, subsection a:

[Click here to enter text.](#)

subsection b.-provide a budget narrative clarifying the assumptions on which the school bases its key revenue and expenditure projections. In addition, the budget and narrative must describe any anticipated changes to the school’s financial position and

clearly articulate the financial impact of any proposed modifications on other aspects of the school's education program and operations (e.g., changes in staffing, increased/decreased enrollment, facilities, etc.).

School response for Part B, Section 4, subsection b:

[Click here to enter text.](#)

Part C: Informal Interview

The Informal Interview provides the governing authority/school leaders an opportunity to clarify the information submitted with the Renewal Application. Interview questions will be based on the submitted data, focused on each of the core expectations, and will seek to provide the RAA renewal committee with a clearer understanding of past success and plans for future achievement.

Schools participating in the Informal Interview are encouraged to elaborate upon the information provided in the High-Stakes Review and Narrative Responses, which support core expectations and which demonstrate a high level of competency and capacity regarding the governance and management of the School.

Any handouts or materials to be discussed or reviewed during the Informal Interview must be referenced in the appropriate narrative and included with the attachments.

The answers provided during the Informal Interview will be scored and are worth 10% of the total application score.

Scoring: The following rating scale provides the framework for scoring the Informal Interview.

Scoring	
Exceeds Standards The school demonstrated that their outcomes consistently exceeded charter contract goals and core expectations for performance. The school has established a clear vision for the future and has established the capacity to meet or exceed such a vision.	4 points
Meets Standards The school demonstrated that their outcomes met charter contract goals and core expectations for performance. The school established an acceptable vision for the future and demonstrates the capacity to meet the vision.	3 points
Does Not Meet Standards The school demonstrated that their outcomes inconsistently met charter contract goals and core expectations for	2 point

<p>performance. The school did not establish a clear vision for the future or fails to demonstrate the capacity to meet the vision.</p>	
<p style="text-align: center;">Falls Far Below Standards</p> <p>The school failed to demonstrate that outcomes have met charter contract goals and core expectations for performance. The school failed to establish a vision for the future of the program and fails to demonstrate the capacity to meet the vision.</p>	<p style="text-align: center;">1 point</p>

The signature page must be signed by the Governing Authority Chair/President or the School Leader/Administrator.

I certify that I have the authority to submit this application and that all information contained herein is complete and accurate. I acknowledge that any misrepresentation could result in disqualification from the application process or revocation after award. I understand that incomplete applications and those submitted after the published deadline will not be considered.

The person named as the contact person for the application is so authorized to serve as the primary contact for this application on behalf of the organization.

Date: _____

Signature

Print name

Title

Signature _____
